



*James Ellis*  
Head of Legal and Democratic Services

**MEETING** : EXECUTIVE  
**VENUE** : VIRTUAL MEETING  
**DATE** : TUESDAY 7 JULY 2020  
**TIME** : 7.00 PM

### **MEMBERS OF THE EXECUTIVE**

- |                                   |  |
|-----------------------------------|--|
| Councillor Linda Haysey           | - Leader of the Council  |
| Councillor Peter Boylan           | - Executive Member for Neighbourhoods                              |
| Councillor Eric Buckmaster        | - Executive Member for Wellbeing                                   |
| Councillor George Cutting         | - Executive Member for Corporate Services                          |
| Councillor Jan Goodeve            | - Executive Member for Planning and Growth                         |
| Councillor Graham McAndrew        | - Executive Member for Environmental Sustainability                |
| Councillor Suzanne Rutland-Barsby | - Executive Member for Communities                                 |
| Councillor Geoffrey Williamson    | - Executive Member for Financial Sustainability, and Deputy Leader |

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## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

### **Public Attendance**

East Herts Council provides for public attendance at its virtual meetings by means of livestreaming. The livestream will be available during the meeting on the East Herts District YouTube channel (available from YouTube and then searching for the channel) or at this link: [East Herts Live Meetings Online](#)

If you would like further information, email [democratic.services@eastherts.gov.uk](mailto:democratic.services@eastherts.gov.uk) or call the Council on 01279 655261 and ask to speak to Democratic Services.

## **Accessing the agenda pack**

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You can view the public version of the agenda for this meeting on the Council's website in the section relating to meetings of Committees, at this link: <https://www.eastherts.gov.uk/councillors-committees>

You can also use the ModGov app to access the agenda pack on a mobile device. Please see below.

Implementing paperless meetings saves East Herts Council approximately £50,000 each year in printing and distribution costs of agenda packs for councillors and officers.

You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

You can download the app from the android or apple stores.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

## AGENDA

### 1. Apologies

*To receive apologies for absence.*

### 2. Leader's Announcements

### 3. Minutes (Pages 7 - 20)

*To approve as a correct record the Minutes of the meeting held on 2 June 2020.*

### 4. Declarations of Interest

To receive any Member(s) declaration(s) of interest.

### 5. Update from Audit and Governance Committee

*To receive any report of the Committee Chairman – no report has been submitted as the Committee has not met since the last meeting of the Executive.*

### 6. Update from Overview and Scrutiny Committee (Pages 21 - 24)

*To receive a report of the Committee Chairman.*

### 7. Contract Waiver - Archaeological Excavation (Pages 25 - 32)

### 8. East Herts Local Development Scheme - update July 2020 (Pages 33 - 54)

9. Street Trading Consent Policy (Pages 55 - 106)
10. Revised Regulation of Investigatory Powers Act (RIPA) Policy and Use of Social Media in Investigations Policy (Pages 107 - 166)
11. Revenue and Capital Outturn (Pages 167 - 182)
12. Capital Contingency (Pages 183 - 188)
13. Annual Report 2019 - 20 (Pages 189 - 224)
14. Urgent Business

*To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.*